Larkholt Workplace

Office furniture, supplied and fitted
Unit 7, Canal Wharf · Wakefield · 01632 960418 · quotes@larkholt.example

Quote 119

Dated 24 November 2026
Valid until 24 December 2026

For
Hannah Lowe, Tarnside Recruitment
Sheffield

Dear Hannah,

Thank you for thinking of us again for the Sheffield office. Our quote is below, on the usual basis: supplied, delivered and fitted, with the packaging taken away.

It is based on our earlier quote 96 for the new office in Leeds, adjusted for fourteen people. You asked for the furniture in March. The quote is valid for 30 days.

Any questions at all, just reply and I'll come back to you.

Item	Qty	Each	Amount
Desk, 1,600 mm, white	14	£275.00	£3,850.00
Task chair, mesh back	14	£180.00	£2,520.00
Pedestal, 3 drawers, lockable, white	14	£145.00	£2,030.00
Storage unit, lockable, 1,200 mm	3	£310.00	£930.00
Monitor arm, single	14	£85.00	£1,190.00
Delivery, per van	2 vans	£90.00	£180.00
Fitting by our own team: 24 hours			£960.00
		Total before VAT	£11,660.00
		VAT at 20%	£2,332.00
		Total	**£13,992.00**

Scope

We will supply, deliver and fit the desks, task chairs, pedestals, storage units and monitor arms listed below for the fourteen people at your Sheffield office. Delivery is by van. Our own team will fit everything and take the packaging away with us.

Assumptions

- Clear access to the floor by lift or a ground-floor entrance.
- The space is empty and ready for fitting on the agreed day.
- Prices are for the quantities listed; a change in quantity is requoted.

Exclusions

- Electrical and data work, unless listed.
- Removal of existing furniture, unless listed.
- Work outside 8am to 6pm on weekdays.
- Parking charges at the site.

To accept, reply to this email or use the link in it. Dan Mercer, Director, Larkholt Workplace.